

20. Monitors boiler and compressor units by taking and recording readings as scheduled (usually 4 to 5 times per shift). Reports unusually high readings to supervisor immediately.
21. Updates outdoor marquee as directed.
22. Secures complex against vandalism and theft when last to leave by checking that all doors are locked.
23. Performs setup, breakdown and clean-up for events held in multipurpose and meeting rooms (eg. moves and places chairs and tables).
24. Unlocks doors to off limit areas for those authorized and ensures lockup afterward (e.g. Kimberly Clark meetings).
25. Completes time sheets, facility/equipment condition reports, and maintenance/service check lists on a daily basis and submits to supervisor.
26. Major Activity B: (15%)Winter maintenance duties.
27. Assists with seasonal start-up and shut-down of arena and curling facilities (e.g. performs carpentry repairs, prepares ice surfaces).
28. Operates Olympia to resurface arena ice as needed. Performs minor service (eg. refueling). Performs ice scraping and edging as necessary.
29. Shovels and removes snow from public entrances.
30. Major Activity C: (15%)Summer maintenance duties.
31. Assists with seasonal start-up and shut-down of outdoor facilities (eg. erects and dismantles screens and nets at tennis courts).
32. Cleans and paints outdoor pool and performs regular maintenance during the operating season (eg. adds chlorine as directed, changes filters).
33. Takes and reads tests on chemical balance of pool.
34. Maintains green areas and lawns adjacent to recreation complex, parks and ballfield (eg. cuts grass, sets out sprinklers).
35. Makes repairs to fences and playing surfaces, and tends playgrounds and playing fields (e.g. cuts grass, picks up litter).

EFFORT

Physical Demands:

36. Major daily demands are for moderate to heavy physical agility; moderate to heavy physical strength; and, muscular strain for long to extended periods while performing regular custodial duties and moving about the complex. Dexterity is required for short periods to operate Olympia and perform maintenance work.
37. Work irregularly involves muscular strain and agility for short to moderate periods when working from ladder to update marquee.

Mental and Visual Demands:

38. Taking boiler and compressor readings, equipment operation, and sequenced equipment start-ups (eg. pumps) demand concentration and attention for short periods. Remains alert to abnormal machine, equipment noises.
39. Requests from arena users during ice resurfacing occasionally interrupt concentration for short periods .
40. Ice resurfacing must be accomplished between scheduled events/programs.

WORKING CONDITIONS

Hours of Work:

41. Works 8 hour shifts (days and afternoons) with rotating days off. There is no regular requirement for overnight travel. All additional hours are compensated.

Working Environment:

42. Works outside on a seasonal basis, 10% in winter and 75% in summer. Spends 60% of the average work year indoors in public areas and equipment rooms with attendant exposure to dust, dirt and bodily wastes while performing custodial work, and to fumes and noise in compressor room.
43. Outdoor time is spent in close proximity to shelter with attendant exposure to temperature extremes and disagreeable climatic conditions.

Hazards:

44. Frequently exposed to risks from moving parts/wheels when performing pump and compressor checks, to slipping/falling accidents on wet floors and icy surfaces and to germs when cleaning washrooms. Seasonally exposed to chemical substances during pool preparation and operation; and, to combustible substances (propane) in winter.
45. Irregularly exposed to risk of falling from extended height when updating marquee.